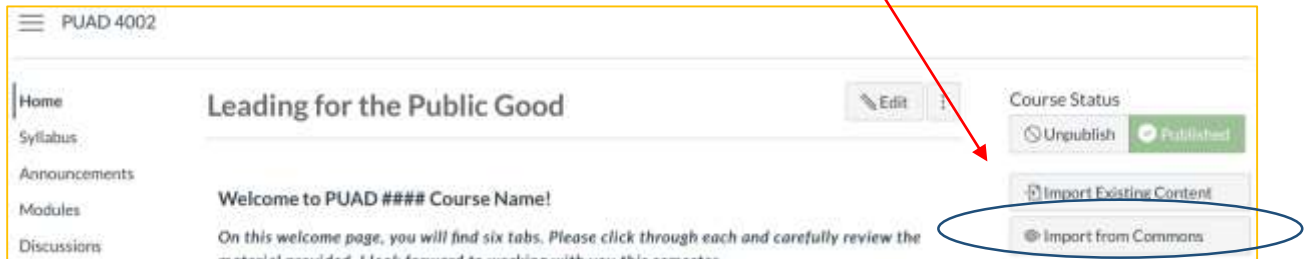


## Canvas Welcome Page | Fall 2020

Please import the sample Canvas Welcome page developed for courses in the BA in Public Service (BAPS) program for Fall 2020 to your course. Instructions are noted below. Set this page as your Canvas welcome/home page.

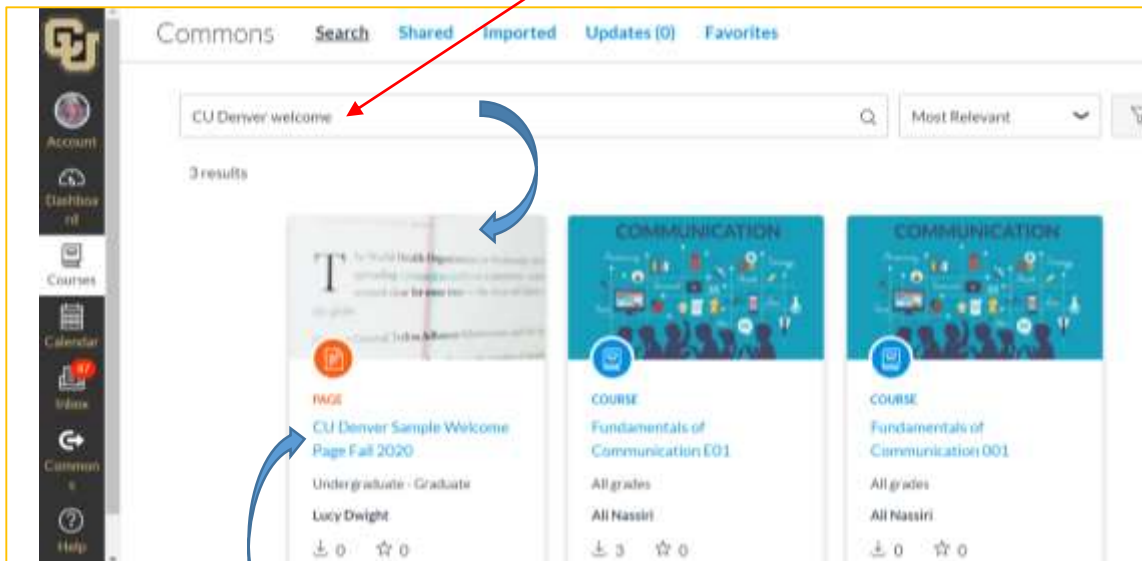
### Step 1:

From your course home page or settings, select Import from Commons.



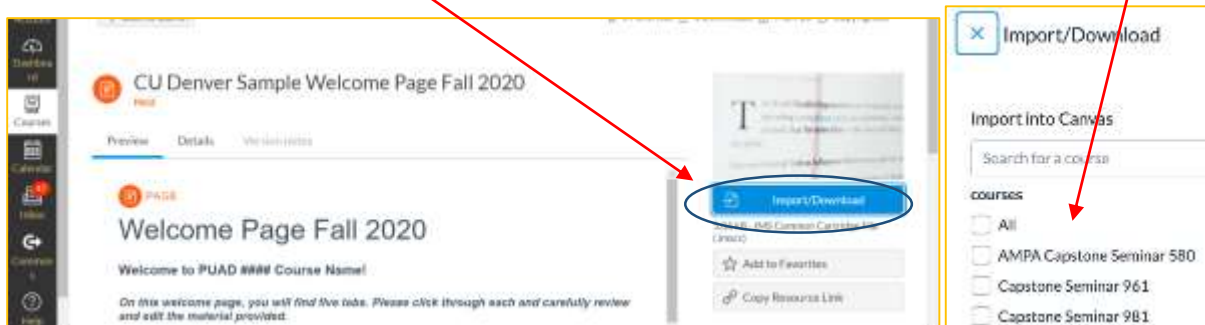
### Step 2:

From the Commons, search/select **CU Denver Welcome**.



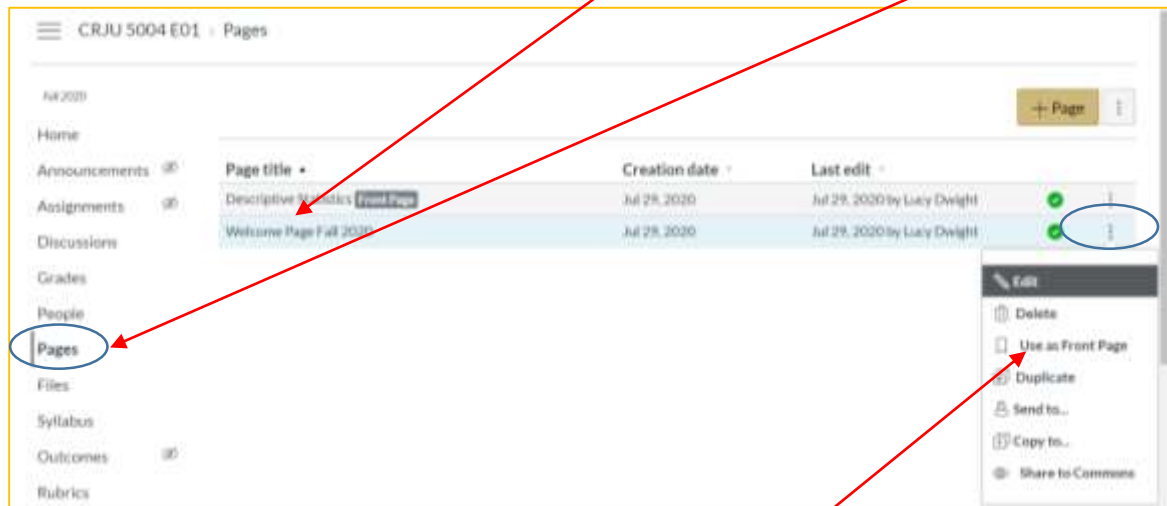
### Step 3:

Once you have selected the sample welcome page, check the course to which you wish to import this page. Click Import into Course.



**Step 4:**

After the import is complete, you will find the Welcome page listed under Pages in your course.

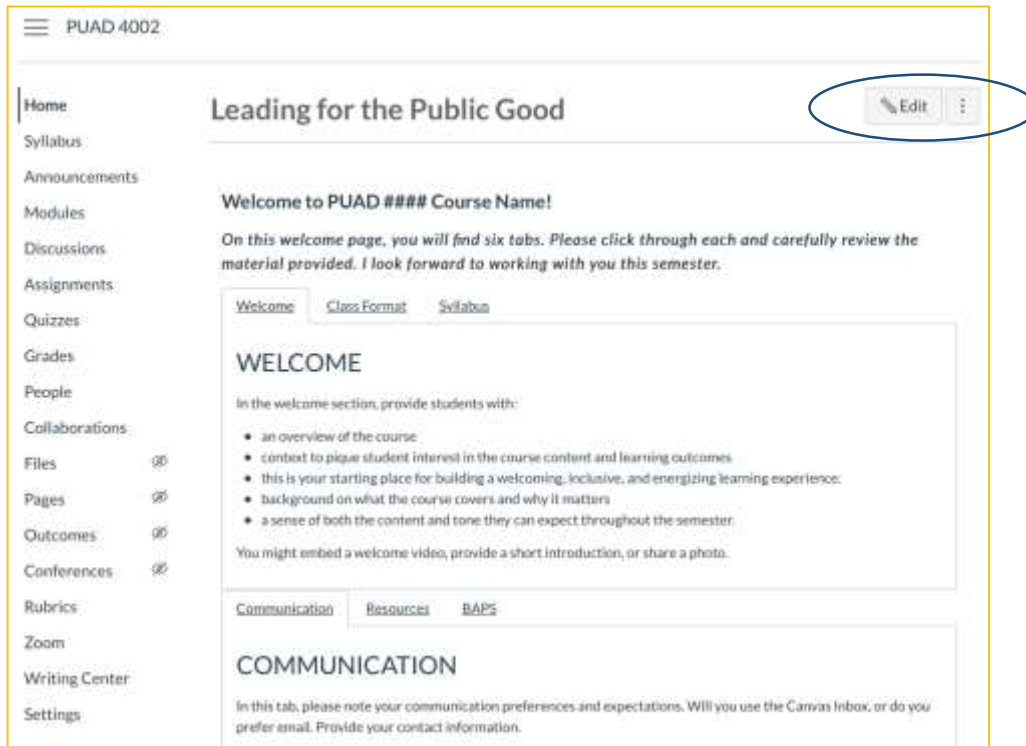


**Step 5:**

If it's not already set up this way, set this page as your Front Page.

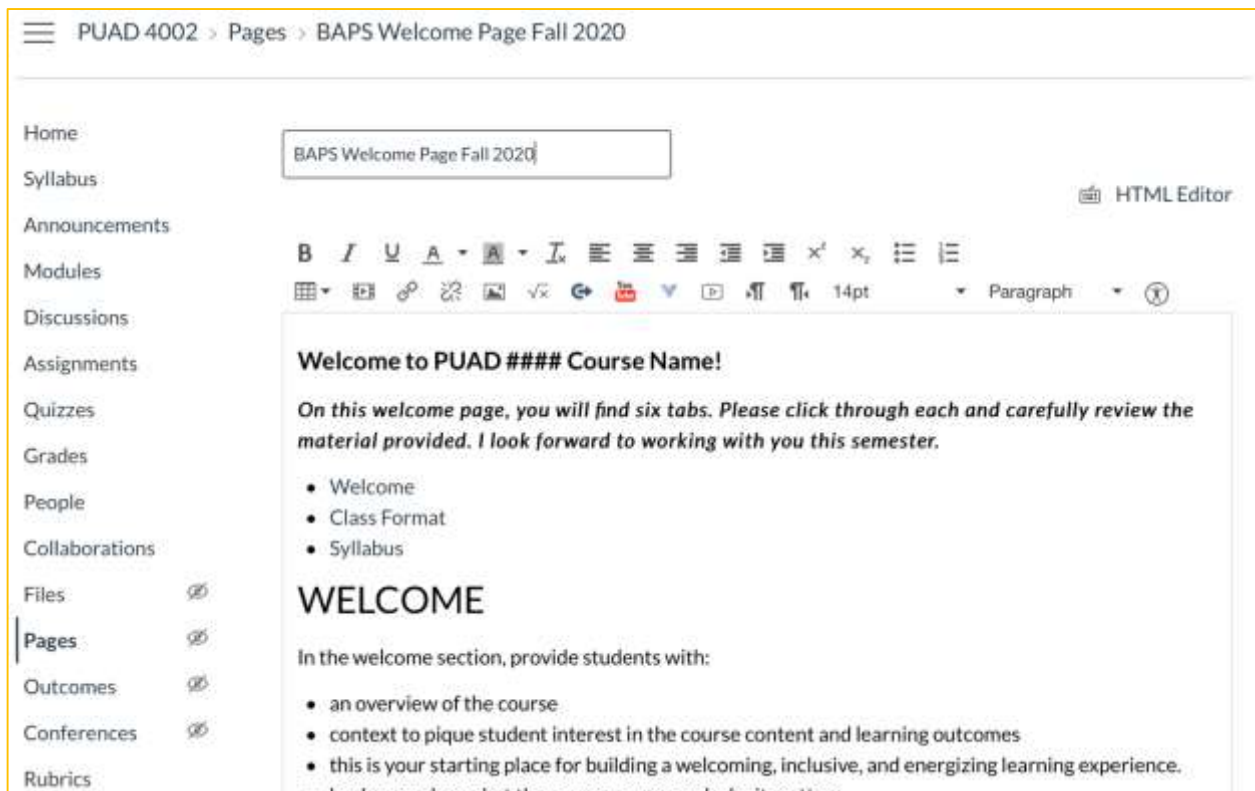
**Step 6:**

Go to Front Page / home page and select edit.



**Step 7:**

Update text to reflect your unique course and expectations. Be careful when editing because there is HTML code embedded which formats the content in tabs. It's best to highlight text and edit; don't delete headings.



**Step 8:**

Upload your syllabus and link from the Syllabus navigation.

The screenshot shows a Canvas LMS page editor for a page titled "BAPS Welcome Page Fall 2020". The editor is in "HTML Editor" mode. The main content area contains the following text:

## SYLLABUS

Link to your syllabus. Copy and past the content of your syllabus into the syllabus page, and also provide a link to a downloadable PDF.

You may note that the syllabus is subject to change given the uncertainty we're experiencing in the midst of a global pandemic. Thank students for their patience and flexibility and honor their resilience.

- Communication
- Resources
- BAPS

## COMMUNICATION

In this tab, please note your communication preferences and expectations. Will you use the Canvas Inbox, or do you prefer email. Provide your contact information.

Let students know what to expect when reaching out to you. Will you respond in one or two business days? Do you respond on the weekends? This is particularly

The right sidebar is titled "Links" and contains the following options:

- Pages
- Assignments
- Quizzes
- Announcements
- Discussions
- Modules
- Course Navigation (circled)
- Assignments
- Pages
- Discussions
- Syllabus (circled)
- Announcements