Final Defense

(4th-5th Year)

At the completion of graduate studies, students must prepare, defend and submit a written dissertation describing the results of an original investigation contributing to the state-of-the-art in the field.

A committee of five members is required: a minimum of 3 CSE full-time graduate faculty and a minimum of one external faculty. This committee must be the same as the Proposal Defense committee. The chair of the committee cannot be the student's advisor.

The steps to complete your Final Defense are as follows:

1. Students are responsible for coordinating a time and room for the Final Defense to take place with their committee. Email computerscience@ucdenver.edu to reserve a room and include your title and abstract! **All final defenses must be completed in-person**.

2. Students must submit their dissertation as a PDF to the CU Denver Writing Center for format review three weeks prior to the defense. Email your dissertation to writing.center@ucdenver.edu.

3. *Request for Examination* and *Thesis/Dissertation Approval* forms are due a minimum of **2 weeks** prior to the date of the exam and must adhere to CU Denver's Graduate Education deadlines. Students only need to complete sections 1 and 3 of the *Thesis/Dissertation Approval* form; the student's committee chair will complete the rest post-defense. Please email the completed forms to the department's Graduate Coordinator.

4. Defend your Dissertation on or before the posted Graduate Education deadline.

5. After your defense, your committee will deliberate and complete the *Thesis/Dissertation Approval* form and *Exam Report* form.

6. Students must submit their final dissertation to ProQuest by the last day of classes in semester in which they defend. To find more information about ProQuest, please visit Graduate Education's website.