



Department of Bioengineering

UNIVERSITY OF COLORADO DENVER | ANSCHUTZ MEDICAL CAMPUS

BIOE Department MS Milestones

The following is a sample schedule of tasks, paperwork, and deliverable milestones for Master's students. Timelines and requirements are subject to change by the graduate school or department, and it is your responsibility to stay up-to-date on any changes. Please refer to email correspondence from the Graduate Program Manager for exact deadlines and requirements.

Helpful Links

[Resources for Current Students](#)

[Graduate School Forms](#)

[Graduate School Policies and Procedures](#)

[CU Denver Academic Calendar](#)

During your first semester

- Select a research mentor and corresponding thesis or project topic

By the end of your second semester

- Form your committee and submit your *Committee Planning Form* to **Natalie Kersten**

At the beginning of the semester you plan to graduate

- Apply for graduation by the deadline (usually 2 weeks into the semester)
- Submit your *Application for Candidacy* form to **Natalie Kersten**
- Start scheduling your defense date with your committee. Observe the CU Denver Graduate School Deadlines in "Graduation Deadlines Thesis & Non-Thesis (2021-2022), Denver" found at <https://graduateschool.ucdenver.edu/forms-resources/resources> under Deadlines

At least 2 weeks before your defense...

- Submit your *Request for Exam* to **Natalie Kersten**
- Submit the final draft of your project/thesis write-up to **Your Committee**
- Submit *Declaration of Original Work* to **Your Committee**

Before your defense...

- Submit your *Thesis Approval Form* to **Your Committee Chair**

After your defense but before the end of the semester...

- Submit your signed *Thesis Approval Form* to **Natalie Kersten**

If you were not able to defend in the semester you originally planned

- Re-apply for graduation at the beginning of the next semester
- Option: Enroll in CAND 5940 (this fulfills the requirement of being registered when you defend. Can only enroll in it once)
- Observe all previous milestones for the new semester