



# Department of Bioengineering

UNIVERSITY OF COLORADO  
DENVER | ANSCHUTZ MEDICAL CAMPUS

## 2023-2024 ACADEMIC YEAR GRADUATION PLANNING AND DEADLINES FOR BIOENGINEERING MS STUDENTS

	DECEMBER 2023 GRADUATION	MAY 2024 GRADUATION	AUGUST 2024 GRADUATION
<a href="#">Apply to Graduate</a> through your UCDAccess portal.	September 6, 2023	January 31, 2024	June 11, 2024
Complete and submit <a href="#">Application for Candidacy</a> form to the BioE department ( <a href="mailto:shaun.boulier@cuanschutz.edu">shaun.boulier@cuanschutz.edu</a> ) <i>**DO NOT submit this form to the Graduate School even though the form says so.</i>	September 6, 2023	January 31, 2024	June 11, 2024
Email your thesis to <a href="mailto:thesisdissertationsupport@ucdenver.edu">thesisdissertationsupport@ucdenver.edu</a> for format review. Your thesis must comply with the <a href="#">Format Guidelines for Theses and Dissertations</a> .	November 8, 2023	April 3, 2024	July 1, 2024
Submit <a href="#">Request for Examination</a> Form and schedule your thesis defense with the BioE department ( <a href="mailto:natalie.kersten@cuanschutz.edu">natalie.kersten@cuanschutz.edu</a> ).	2 weeks prior to exam no later than: November 22, 2023	2 weeks prior to exam no later than: April 17, 2024	2 weeks prior to exam no later than: July 8, 2024
Prepare <a href="#">Thesis Approval</a> form and submit to your defense Chair.	Prior to Defense Day	Prior to Defense Day	Prior to Defense Day
Defend your master's thesis/project	no later than: December 6, 2023	no later than: May 1, 2024	no later than: July 22, 2024
Submit final thesis to <a href="#">ProQuest</a> Complete Exit Survey <a href="#">Exit Survey</a>	no later than: December 15, 2023	no later than: May 10, 2024	no later than: July 26, 2024
<b>END OF TERM/</b> <a href="#">COMMENCEMENT CEREMONY</a>	December 16, 2023	May 11, 2024	July 27, 2024 <i>No Summer Commencement</i>

**\*Students must be enrolled at the time they undertake their final examinations\***

### Reminders to Candidates:

• Transfer credit requests must be approved by the program and submitted to the Graduate School before the semester in which a student defends/graduates. Transfer of credit requests that are submitted in the last semester **cannot** be listed on the Application to Candidacy and will not count toward graduation credits.

• To complete the Application for Candidacy form, print a copy of your unofficial transcript and refer to it as you complete the form. Please only include courses that count toward your degree. Do not include any failed classes or classes you were enrolled in that are not required/permitted for your degree. The number of credits indicated on the first page of the Application for Candidacy Form (confirmed by your program) should be the minimum number of credits that are required for graduation, not the total of number of credits you have earned.